



## **COMBINED INDUSTRIAL HEMP PLANTING & HARVEST REPORTS** **(8 CCR 1203-23, Parts 3.2 and 3.3)**

**THIS PAGE IS INFORMATION ONLY**  
**PLEASE DO NOT SUBMIT THIS PAGE WITH YOUR PLANTING/HARVEST REPORT**

**PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE AND ILLEGIBLE FORMS WILL BE RETURNED.**

1. Use and submit pages 2, 3, and 4 to file both your Planting and Harvest Reports.
2. **Save a copy** of your Planting Report in order to complete Part 2 (Harvest Report) on the same form at a later date. The industrial hemp program may not be able to provide you a copy in a timely manner for you to meet reporting requirements.

**It Is Your Responsibility To Retain Copies Of Your Planting & Harvest Reports. To Be In Compliance, You Must Have Consistent Information About Variety(S), Location(S) And GPS Coordinates On The Planting And Harvest Reports Or You May Be Inspected.**

**REPORTING TIMELINE: NUMBER OF DAYS BY WHICH REPORTS MUST BE FILED**

### **1. PLANTING REPORTS**

Planting Reports are **due within 10 days:**

- (a) after planting any *Cannabis*, AND/OR 10 days after the emergence of volunteer *Cannabis* plants in a Registered Land Area that the Registrant chooses to cultivate;
- (b) transferring *Cannabis* plants into a Registered Land Area from another source; and
- (c) transferring *Cannabis* plants within or moved into a Registered Land Area except for replanting into a larger container within the same indoor location.

8 CCR 1203-23, Part 1, Definitions:

1.9 "Planting" means the starting of the growing process including by planting seed, sticking cuttings, tissue culture, the transfer of plants within or moved into a Registered Land Area except for replanting into a larger container within the same indoor location, and the emergence of volunteer plants that the Registrant intends to cultivate and not destroy.

### **2. HARVEST REPORTS**

Harvest Reports are **due at least 30 days prior to the anticipated harvest date. A registrant must notify the Commissioner immediately, by submitting an AMENDED Harvest Report, of any changes in the reported harvest date(s) in excess of 5 days (+/-).**

To send an AMENDED Harvest Report, use a copy of your completed, previously submitted report, write "AMENDED" across page 4 and check the box. Cross out the previous date with a single line, write in the new date. Provide a brief explanation in the margins. If an amended Harvest Report results in less than 30 day notice, or you have already been notified of inspection, permission from the Program Manager to harvest early is required.

8 CCR 1203-23, Part 1, Definitions:

1.6 "Harvest" means the termination of the cultivation process, including taking cuttings, or the movement of Industrial Hemp from a Registered Land Area to another location or movement within a Registered Land Area between indoor and outdoor planting areas.



## STATEMENT OF VERIFICATION

**\*Complete Part 1 when submitting Planting Report \*Complete Part 2 when submitting Harvest Report**  
 KEEP A COPY FOR YOUR RECORDS. YOU WILL NEED IT IN ORDER TO COMPLETE FUTURE REPORTS

Business Name (Printed on Your Registration Certificate)	Registration Number
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### PART 1: PLANTING REPORT

**WAS SEED LABELED? Provide the name and state of your seed supplier** \_\_\_\_\_  
**DID YOU PLANT CDA APPROVED CERTIFIED HEMP SEED? If yes, variety** \_\_\_\_\_

**Statement of Verification**

By signing I acknowledge to the best of my knowledge, that all *Cannabis* lot(s) reported here within are of a type and variety of industrial hemp that will produce a total delta-9 THC concentration of no more than 0.3% on a dry weight basis and that the variety name(s), location(s), acreage/sq. ft. and GPS coordinates for each grow area (as provided in decimal degrees format 12.45678, -106-54321) as stated in the Planting Report.

Print Name	Signature
Title	Date

### PART 2: HARVEST REPORT

**Choose One:**

\_\_\_\_\_ Documentation exists regarding a purchase agreement that has been entered into with an in-state industrial hemp processor for the harvest(s) identified in this Industrial Hemp Report.  
 \_\_\_\_\_ A purchase agreement has not been entered into with an in-state industrial hemp processor for the harvest(s) identified in this Harvest Report and the following is a statement of intended disposition of the harvest(s):

- Crop died: Date died and explanation how crop died \_\_\_\_\_
- CBD Extraction       Grain       Dietary       Fiber       Phytoremediation       Seed (stock or sell)
- Other(s) \_\_\_\_\_

**Statement of Verification**

By signing I acknowledge to the best of my knowledge, that all *Cannabis* lot(s) reported here within are of a type and variety of industrial hemp that will produce a total delta-9 THC concentration of no more than 0.3% on a dry weight basis and that the variety name(s), location(s), acreage/sq. ft. and GPS coordinates for each grow area (as provided in decimal degrees format 12.45678, -106-54321) as stated in the Harvest Report.

Print Name	Signature
Title	Date

**SUBMIT FORMS:**

- A. US Postal Service (see footer for address)
- B. For Email (see footer for address)
  - 1. Send as single attachment in one email
  - 2. If you have more than one registration send each registration report in a separate email otherwise you must send as a hard copy to the postal address provided below.



## COMBINED PLANTING AND HARVEST REPORT

<b>Business Name (Printed on your Registration Certificate)</b>	<b>Registration Number</b>
<b>Contact Name (<u>must</u> be applicant or authorized person on application)</b>	<b>Main Contact Phone</b>
<b>Registration Main Contact Address</b>	<b>Email Address</b>
<b>Registered Land Area Address for this Registration</b>	<b>Today's Date</b>

**If you DID NOT PLANT:**

Notify us by **checking the box** and signing below. Submit this page (page 3), and your Planting and Harvest reporting requirements are fulfilled.

NOTE: If you check that you did not plant, an inspection may occur to verify that no plants are present. All **active** registrations are subject to inspection and associated fees. If you no longer intend to grow under this registration and wish to inactivate/close your registration, please contact our office.

**Did Not Plant** WHY? \_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

**Planting Report:** On page 4, for each variety planted provide the following:

1. Date Planted and Greenhouse Number/Name (indoor) or Field Number/Name (outdoor)
2. Variety Name
3. Total area (square feet or acres) for Greenhouse or Field
4. **Actual** square feet or acres planted
5. What did you plant? Seeds or Plants
6. Harvest Date
7. **Actual** square feet or acres harvested
8. What did you harvest? Flowers, Whole Plants, Cuttings, or Tissue Culture?
9. GPS coordinates for Greenhouse or Field (in decimal degrees i.e. 40.12345, -104.1234)

NOTE: If plants have been transferred from another location, or are volunteer plants, you may explain using a separate sheet of paper. Please note which variety & location the supplemental information pertains to.

NOTE: If you know your harvest date at the time of completing the Planting Report, then complete both sections at once and submit both reports at the same time (usually for indoor grows doing projections).

**Maps:** It is required that a map be attached to the Planting & Harvest Report that shows the contiguous registered land area for this registration and shows the boundaries of the grow area, dimensions, and clearly delineates/outlines the location of each variety within the registered land area.

**Please print and attach additional copies of page 4 if additional varieties or locations need to be reported.**



## COMBINED PLANTING AND HARVEST REPORT – VARIETY REPORT

Business Name (Printed on your Registration Certificate)	Registration Number
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**Step 1: Complete PART 1 Planting Report within 10 days after planting.**

**Step 2: Complete PART 2 Harvest Report at least 30 days prior to harvest.**

**NOTE: Each line on the Planting Report should now have a Harvest Report that correlates. Planting Report and Harvest Report should match.**

**INDOOR LOCATIONS**

Registered Number of Square Feet for this Registration \_\_\_\_\_

**PART 1: Planting Report**

**PART 2: Harvest Report**

Amended

Date Planted	Variety Name	GPS Coordinates	Building Number/ Name	Actual sq ft planted for variety and GPS?	Did you plant seeds, plants, or tissue culture?	Date Harvested	Actual sq ft harvested?	Did you harvest flowers, seeds, whole plants, cuttings, or tissue culture?

**OUTDOOR LOCATIONS**

Registered Number of Acres for this Registration \_\_\_\_\_

**PART 1: Planting Report**

**PART 2: Harvest Report**

Amended

Date Planted	Variety Name	GPS Coordinates	Field Number/ Name	Actual acres planted for variety and GPS?	Did you plant seeds, plants, or tissue culture?	Date Harvested	Actual acres harvested?	Did you harvest flowers, seeds, whole plants, cuttings, or tissue culture?